

## ST. EDWARD CHURCH ALTAR CARE MINISTRY

The ministry of Altar Care has a long history of service to the Church. The service provided at St Edward's is related to care of the linens use on the altar and during Eucharist, priests vestments and stoles, baptismal bibs and stoles, and the Holy Family Alcove vigil lights.

**ALTAR CARE:** Every month (more often if it becomes soiled) the altar cloth is changed and the used cloth laundered, pressed and returned to the sacristy.

**SCHEDULING:** A repetitive annual schedule is developed for the care of the altar linens. Volunteers are scheduled for a month at a time. Frequency of rotation depends on the number of volunteers.

**PURIFICATOR CARE:** Every week (or more often) the used purificators are collected from the laundry basket in the sacristy, spot cleaned, washed, damp dried, ironed and returned to their storage drawers in the Sacristy in time to have enough available for the weekend services. Used finger towels are also washed, dried, folded and returned to their storage drawers in the Sacristy.

**SCHEDULING:** A repetitive annual schedule is developed for laundering etc. of purificators and towels. Volunteers are scheduled for a month at a time. Frequency of rotation depends on the number of volunteers.

ALL schedules are posted in the sacristy and sent to each volunteer. Contact numbers for all volunteers are listed on these schedules so volunteers who need to switch times can call another volunteer to make the switch. Seamstress numbers and Holy Family vigil light volunteer names and numbers are also posted inside the door to the linen closet in the sacristy.

**DRY CLEANING:** The schedule for the dry cleaning of the funeral pall and large altar cloth is done on an as needed basis as determined by the committee chair. The Liturgist maintains and records the Vestment/stole dry cleaning process.

**SEWING:** As needed, the seamstress' mend and repair or make new purificators and altar cloths. If necessary, minor repairs are made on priest's vestments/stoles. New Baptism stoles and bibs are sewn as needed.

The Holy Family Alcove vigil lights are refilled and donations collected from donation box on a regular basis several volunteers who maintain their own schedule.

If you are interested in participating in this liturgical volunteer ministry, please call the St Edward Liturgist at 233-8060.

Dated: January 2009